Overhead Calculations

Date: _____

Gross income this year: _____

Gross income last year: _____

EXPENSE	LAST YR	THIS YR	% LAST YR	% THIS YR
Owner's/Admin. wages				
Other office wages				
Payroll taxes				
Corporate taxes				
State and local taxes				
Property taxes				
Office and shop rent				
Utilities				
Office supplies				
Telephone				
Computer and software				
Internet				
Bank charges				
Advertising				
Legal fees				
Accounting fees				
Licenses and Dues				
Travel, hotels, and meals				
Truck expense				
Associations and publications				
Meals/entertainment				
Bad debts				
Tools and equipment				
Depreciation				
Repairs				
_____				
_____				
_____				
_____				
_____				
_____				
_____				
_____				