

# Employee Evaluation

## ABC CONTRACTORS

123 Any Street  
Anytown, US 00000  
555-555-5555

Date: \_\_\_\_\_ Start Date: \_\_\_\_\_  
Employee: \_\_\_\_\_ Last Review: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Evaluated by: \_\_\_\_\_

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**Rating:**

1. Unsatisfactory
2. Minimum expectations met
3. Average, expected level
4. Consistently exceeds requirements
5. Exceptional performance

**Instructions:**

Fill in the rating that best fits the employee's overall performance. The rating must be accompanied by a narrative. The overall rating is the average of all the categories.

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Quality of Work:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Quantity of Work:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Attitude/Relationships with Others:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Initiative and Self Reliance:

\_\_\_\_\_

\_\_\_\_\_

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Other:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_